


APPLICATION FORM FOR GRANT AWARD FROM LEIGH-ON-SEA TOWN COUNCIL

Name of Organisation and Lead Contact: Position in Organisation:	<div style="background-color: black; width: 100px; height: 20px; margin-bottom: 10px;"></div> Co-founding member of Leigh on Sea SEND Families Support Group	Address:	<div style="background-color: black; width: 100px; height: 40px;"></div>
Contact Number:	<div style="background-color: black; width: 100px; height: 20px;"></div>	Email Address:	leighonseasendfamilies@gmail.com
Please provide a Brief Overview of the Project your Organisation are planning, including Aims & Objectives:	We are a group of parents and carers local to Leigh-on-Sea and the Borough of Southend who care or have children with special educational needs and disabilities (SEND). Our aim is to provide a safe space for parents and carers to come together to chat, seek advice and support in a non-judgemental environment. This is done via monthly coffee mornings.		
How will the Project benefit the Local Community? :	To provide vital local support for parents and carers with SEND children	Please state Target Demographics:	Parents and carers of children with SEND
Amount of Grant Requested:	£265	Date Funding Required from:	January 2025
Please list the uses/items that the Grant Award Funding will be allocated to:	To pay for room hire at the Leigh Community Centre. This provides a safe space for people to chat confidentially in a safe local space. This includes day time coffee meetings and evenings to accommodate a wider	Estimated Total Cost of the Project:	£265

	audience.		
What impact will the Grant Award Funding have on your Project?:	To allow for the continuation of our regular meetups without incurring costs to our attendees. Lots of our families are having to work part-time or are not working at all because of caring for children with SEND. We would like to arrange alternate day time and evening meet ups to accommodate working parents who are unable to make our day time meets.		
Has funding been sought elsewhere ? If so when? :	No		

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Please list companies/ organisations approached for funding: Were other applications successful?:	N/A		
Will any of the Grant Award be allocated to Room Hire at Leigh Community Centre for Meetings/Events? If yes, will there be a charge to those attending?	Yes all of the Grant Award will be used to pay for room hire at the Leigh Community Centre	If yes, please provide details of hire: (Such as dates, times, room size, event)	Our meets accommodate up to 10-12 people including guest speakers. 29/01/25 10 – 12pm room 6 and the cost is £21.00 25/02/25 19 – 21pm room 6 and the cost is £32.00 25/03/25 10 – 12pm room 6 and the cost is £21.00 29/04/25 19 – 21pm room 6 and the cost is £32.00 21/05/25 10 – 12pm room 6 and the cost is £21.00 17/06/25 19 – 21pm room 6 the cost is £32.00 15/07/25 10 – 12pm room 6 the cost is £21.00 22/09/25 19 – 21pm room 6 and the coast is £32.00

			20/10/25 10 – 12pm room 3 (room 6 is unavailable) the cost is £21.00 24/11/25 19 – 21pm room 6 the cost is £32.00
Confirmation that the Project complies with Equality Obligation s: Please Tick:			YES
Confirmation that the Applicant has read & understood the Grant Awarding Policy Conditions: Please Tick:			YES
Copy of Audited/Inspected Accounts OR A Budget Forecast for the Project Enclosed: Please Tick:			YES
Any other Comments in support of the Application: Please attach additional Supporting Documents if required	We reach out to organisations and charities such as Southend Local Offer, Southend SEND Independent Forum and Sendisass to attend and speak at our meetings. We would love to get in touch with Charities and other groups too.		
How did you hear about the Grant Award Scheme?	From previous years of having been lucky enough to have been awarded the grant		
Signature: Print name: Date:	 08/01/25		

Leigh on Sea SEND Families

Projected Costs 2025

Projected Costs £210.00

Date	Time	Room No.	Cost
29.01.25	10am-12pm	6	£21.00
25.02.25	7pm - 9pm	6	£32.00
25.03.25	10am-12pm	6	£21.00
29.04.25	7pm - 9pm	6	£32.00
21.05.25	10am-12pm	6	£21.00
17.06.25	7pm - 9pm	6	£32.00
15.07.25	10am-12pm	6	£21.00
22.09.25	7pm - 9pm	6	£32.00
20.10.25	10am-12pm	3	£21.00
24.11.25	7pm - 9pm	6	£32.00
Projected Cost			£265.00